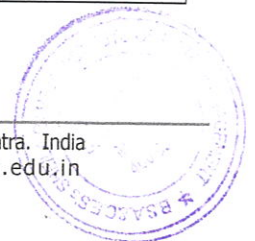




**ATTENDANCE SHEET OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
HELD ON 4TH DECEMBER 2023**

Sr. No.	Name	Capacity in which representing the committee	Signature
1	Mr. Arvind Tiwari	Nominee of the society	
2	Mr. Mandar Parab	Representative of the Management	
3	Mr. Conrad D'souza	Chairperson	
4	Ms. Suchismita Roy	IQAC Coordinator	
5	Mr. Ashish Mane	Teacher	
6	Mr. Selvyn Rodrigues	Teacher	
7	Mr. Nixon Dmello	Teacher	
8	Mr. Stany Lopes	Teacher	
9	Ms. Reshma Nagarkar	Teacher	
10	Ms. Deepali Darekar	Member (Non-Teaching Staff)	
11	Mr. Samccr Sud	Employer (Stakeholder)	
12	Chef Paul Naronha	Employer (Stakeholder)	
13	Ms. Tanushka Acharekar	Student Nominee	
14	Mr. Soham Nagwekar	Student Nominee	
15	Mr. Joshua Leny	Alumni	





Sheila Raheja
Institute of
Hotel Management

Affiliated to the University of Mumbai

SRIHM/IQAC/2023-24/02

24th November 2023

NOTICE

SUB: INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

The Second Meeting of the Internal Quality Assurance Cell (IQAC) of the college for the Academic Year 2023-24 will be held on Monday, 4th December 2023 at 4.30 pm at the 5th floor Gulmohar Training Restaurant 'Sheila Raheja Institute of Hotel Management-Raheja Education Complex, Bandra East to conduct the following business.

AGENDA

1. To read and confirm the Minutes of the last College Internal Quality Assurance Cell (IQAC) meeting held on Tuesday 28th August 2023.
2. To apprise the Members about the status of the Semester V Examination of the University of Mumbai for the Academic Year 2023-24.
3. To apprise the Members about the Academic Calendar (Second Half) for Academic Year 2023-24.
4. To apprise the Members about the success of B.A. (Culinary Art) Theme Dinner PAK-DARPANA event held on 4th November, 2023.
5. To apprise the Members about College Event and Master Classes conducted since the last Internal Quality Assurance Cell (IQAC) meeting if any.
6. To apprise the Members about the HACCP re-certification Audit to be conducted on 10th January 2024.
7. To apprise the Members about the NAAC application.
8. To apprise the Members about the One-day Faculty Development Programme organized by IQAC for Teaching Staff on Check Plag software and its uses conducted on 9th September 2023
9. To apprise the Members about the One-day Faculty Development Programme organized by IQAC on Programme Objective and Course Outcomes Mapping for Teaching Staff conducted on 7th October 2023.
10. To apprise the Members about One day Faculty Development Programme organized by IQAC on How to make a Business Plan for Teaching Staff conducted on 28th October 2023.
11. To apprise the members about One day Faculty Development Programme organized by IQAC on APA Style of Referencing for Writing Research Papers conducted on 2nd December 2023.
12. Any other matter with permission of the Chair.


Conrad D'souza
Chairperson





**MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

The Second Meeting of the Internal Quality Assurance Cell (IQAC) of the college for the Academic Year 2023-24 was held on Monday 4th December 2023 at 4.30 pm at the 5th floor Gulmohar Training Restaurant 'Sheila Raheja Institute of Hotel Management-Raheja Education Complex, Bandra East, to conduct the following business.

The following members were present: -

1. Mr. Arvind Tiwari
2. Mr. Mandar Parab
3. Mr. Conrad D'souza
4. Mrs. Suchismita Roy
5. Mr. Selvyn Rodrigues
6. Mr. Stany Lopes
7. Mr. Nixon Dmello
8. Ms. Reshma Nagarkar
9. Mr. Ashish Mane
10. Ms. Deepali Darekar
11. Mr. Sameer Sud
12. Chef Paul Noronha
13. Ms. Tanushka Acherekar
14. Mr. Soham Nagvekar
15. Mr. Joshua Leny

The quorum for the meeting was present.

The meeting commenced with Chairperson Conrad D'souza welcoming the members and requesting Ms. Suchismita Roy Indra to proceed with the meeting.

Agenda Point No.1

To read and confirm the Minutes of the last College Internal Quality Assurance Cell (IQAC) meeting held on Monday 28th August 2023.

The IQAC Coordinator read the minutes of the last IQAC meeting held on Monday 28th August 2023. The members found them in accordance with the last minutes of the meeting.

The minutes of the last IQAC meeting were confirmed and approved.

Resolution No. 1 :

"Be it and it is hereby RESOLVED THAT the minutes of IQAC meeting held on Monday 28th August 2023 are confirmed and approved unanimously by all members."

The Chairperson and IQAC coordinator signed the minutes.



Sheila Raheja
Institute of
Hotel Management

Affiliated to the University of Mumbai

Agenda Point No.2

To apprise the Members about the status of the Semester V Examination of the University of Mumbai for the Academic Year 2023-24.

The Members were apprised that the University of Mumbai Semester V B. A. (Culinary Art) theory examinations would be conducted from 18th December 2023 to 1st January 2024. The dates were awaited for the Semester V practical examination.

The Chairperson further apprised the Members that the dates were awaited for Semester V B.Sc (Hospitality Studies) theory and practical examinations from the University of Mumbai.

The Members made a note of the same.

Agenda Point No.3

To apprise the Members about the Academic Calendar (Second Half) for Academic Year 2023-24.

The Members were apprised about the Academic Calendar for the Second Half of the Academic Year 2023-24.

After discussion and deliberations between the Members the Academic Calendar was finalized and the Chairperson informed the Members that the Academic Calendar would be uploaded on the Website of the College.

Agenda Point No.4

To apprise the Members about the success of B.A. (Culinary Art) Theme Dinner PAK-DARPANA event held on 4th November, 2023.

The B. A. (Culinary Art) theme dinner PAK-DARPANA- culinary mirror of India was held on 4th November 2023 with guests from Academia, Industry as well as the students' parents in attendance. The food, décor, ambiance, service, hospitality and entertainment were un-paralleled and it was truly a wow experience for the guests.

The Members complimented the students and the faculty for grand success of the event.





Sheila Raheja
Institute of
Hotel Management

Affiliated to the University of Mumbai

Agenda Point No.5

To apprise the Members about College Event and Master Classes conducted since the last Internal Quality Assurance Cell (IQAC) meeting, if any.

The Chairperson apprised the Members about the College Event and Master Classes conducted from 29th August 2023 till to date.

The Chairperson presented a report of all the Events & Master Classes and briefed the Members about them. The Members appreciated the efforts made by the team to ensure greater industry students' interaction and inputs received by students regarding latest trends in the Hospitality and Culinary World.

Agenda Point No.6

To apprise the Members about the HACCP re-certification Audit to be conducted on 10th January, 2024.

The Members were apprised regarding the re-certification Audit for HACCP to be conducted by TUV Nord on 10th January, 2024 as per the latest Audit revision of 2020.

The Members made a note of the same

Agenda Point No.7

To apprise the Members about the NAAC application.

The Chairperson apprised the member the IIQA application submitted on 29th November, 2023 by the college and waiting for the approval.

The Members appreciated the efforts of the team.

Agenda Point No.8

To apprise the Members about the One-day Faculty Development Programme organized by IQAC for Teaching Staff on Check Plag software and its uses conducted on 9th September 2023

The IQAC Coordinator apprised the members about the One-day Faculty Development Programme on Check Plag software and its uses for Teaching Staffs conducted on 9th September 2023 by Mr. Vaibhav Gaikwad Librarian.

The Members made the note of the same.

Agenda Point No.9

To apprise the Members about the One-day Faculty Development Programme organized by IQAC on Programme Objective and Course Outcomes Mapping for Teaching Staff conducted on 7th October 2023.





Sheila Raheja
Institute of
Hotel Management

Affiliated to the University of Mumbai

The IQAC Coordinator apprised the members about One-day workshop on Course Outcome and Programme Objective Mapping for Teaching Staff conducted on 7th October 2023 by Mr. Conrad Dsouza Principal.

The Members made the note of the same.

Agenda Point No.10

To apprise the Members about One day Faculty Development Programme organized by IQAC on How to make a Business Plan for Teaching Staff conducted on 28th October 2023.

The IQAC Coordinator apprised the members about One day Faculty Development Programme on How to make a Business Plan for Teaching Staff conducted on 28th October 2023 by Assistant Professor Dr.Ajay Meshram.

The Members made the note of the same.

Agenda Point No.11

To apprise the members about One day Faculty Development Programme organized by IQAC on APA Style of Referencing for Writing Research Papers conducted on 2nd December 2023.

The Chairperson Mr. Conrad Dsouza apprised the members about One day Faculty Development Programme on APA Style of Referencing for Writing Research Papers for Teaching Staff conducted on 2nd December 2023 by Assistant Professor Ms. Suchismita Roy Indra.

The Members made the note of the same.

Agenda Point No.12

Any other matter with permission of the Chair.

The Chairperson apprised the members present regarding the Circulars received from University of Mumbai and other Statutory Bodies. The Members made a note of the same

There been no other matter to be discussed and business to be conducted the Meeting ended with a Vote of Thanks to the Chair


Mr. Conrad D'souza
Chairperson


Ms. Suchismita Roy
IQAC Coordinator





Sheila Raheja
Institute of
Hotel Management

Affiliated to the University of Mumbai

Encl:

1. Xerox copies of Academic Calendar (Second Half) of Academic Year 2023-24.
2. Report of College Event and Master Classes.
3. Report on One-day Faculty Development Programme on Check Plag software and its uses.
4. Report on One-day Faculty Development Programme on Course Outcome and Programme Objective Mapping.
5. Report on One-day Faculty Development Programme on How to make a Business Plan.
6. Report on One-day Faculty Development Programme on APA Style of Referencing.
7. Xerox copies of Circulars received from the University of Mumbai.



University of Mumbai



4001615


Winter 2023

EXAMINATION TIME TABLE PROGRAMME - T.Y.B.A. Culinary Arts (Choice Based) SEMESTER - V

Days and Dates	Time	Paper Code	Paper
Monday, 18 December, 2023	10:30 a.m to 01:00 p.m.	93501	Advanced Food Production ✓
Tuesday, 19 December, 2023	10:30 a.m to 01:00 p.m.	93502	Food Legislation ✓
Wednesday, 20 December, 2023	10:30 a.m to 01:00 p.m.	93503	Strategic Management ✓
Thursday, 21 December, 2023	10:30 a.m to 01:00 p.m.	93504	Security & Safety in Catering Establishment ✓
Monday, 1 January, 2024	10:30 a.m to 01:00 p.m.	93505	Hospitality Services Marketing ✓
Tuesday, 2 January, 2024	10:30 a.m to 01:00 p.m.	93514	Indian Culture & Traditions
Wednesday, 3 January, 2024	10:30 a.m to 01:00 p.m.	93515	Hotel Engineering and Maintenance Management
Thursday, 4 January, 2024	10:30 a.m to 01:00 p.m.	93516	Organizational Development & Behavior

Important Note: •The candidates appearing for the examination should report 20 minutes before the start of examination.
 • Mobile phones and other electronic gadgets are prohibited in the examination hall.
 • Change if any, in the time table shall be communicated on the university web site.

Mumbai - 400 098
 2nd December, 2023.


 Dr. Prasad Karande
 I/c. Director
 Board of Examinations & Evaluation

1-68

B.S.A.C.E.S's
 Sheila Kulkarni Institute of
 Hotel Management, Bandra
 Inward No. G257
 Date: 02/12/23
 Initial: Rohit

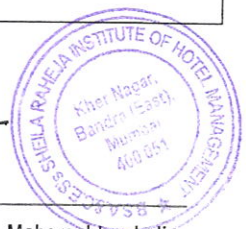




**Bachelor of Arts (Culinary Arts) Semester I Examination held in
DECEMBER 2023**

SEM I				Grade	Male	Female	Total
	Male	Female	Total	O	0	0	0
Total no of Students			0	A+	3	18	21
Total no of Students appeared	29	30	59	A	9	7	16
Total no of pass students	19	26	45	B+	6	1	7
Total no of fail students	10	4	14	B	1	0	1
Subject Wise Students				C	0	0	0
Principles Of Food Production - I (Pass)	29	29	58	D	0	0	0
Principles Of Food Production - I (Fail)	0	1	1	F	10	4	14
Essential Culinary Arts - Indian - I (Pass)	28	29	57	Total	29	30	59
Essential Culinary Arts - Indian - I (Fail)	1	1	2				
Essential Culinary Arts - International (Pass)	28	29	57				
Essential Culinary Arts - International (Fail)	1	1	2				
Essential Bakery & Confectionery (Pass)	29	29	58				
Essential Bakery & Confectionery (Fail)	0	1	1				
Fundamentals Of Food & Beverage Service (Pass)	29	30	59				
Fundamentals Of Food & Beverage Service (Fail)	0	0	0				
Restaurant & Food Service Operations (Pass)	28	29	57				
Restaurant & Food Service Operations (Fail)	1	1	2				
Food Safety & Hygiene (Pass)	22	26	48				
Food Safety & Hygiene (Fail)	7	4	11				
Introduction To The Hospitality Industry (Pass)	24	28	52				
Introduction To The Hospitality Industry (Fail)	5	2	7				
Product Knowledge (Pass)	25	29	54				
Product Knowledge (Fail)	4	1	5				
Communication Skills - English & French (Pass)	21	27	48				
Communication Skills - English & French (Fail)	8	3	11				
Toppers name							
Name of Student	Marks	Grade					
ARSIWALA FATEMA AAMIR (SAKINA)	881	A+					
PATIL TANISHA PARAG (SUMEDHA)	876	A+					
CHAKI SAMIRA ADAM (JEMILA)	873	A+					

SR





**Bachelor of Science (B.Sc.) in Hospitality Studies Semester I Examination held
in DECEMBER 2023**

SEM I				Grade	Male	Female	Total
	Male	Female	Total	O	0	0	0
Total no of Students			0	A+	6	9	15
Total no of Students appeared	90	37	127	A	14	11	25
Total no of pass students	41	21	62	B+	14	1	15
Total no of fail students	49	16	65	B	6	0	6
Subject Wise Students				C	1	0	1
Food Production & Patisserie - I (Pass)	67	31	98	D	0	0	0
Food Production & Patisserie - I (Fail)	23	6	29	F	49	16	65
Food Production & Patisserie - I (Pr) (Pass)	80	35	115	Total	90	37	127
Food Production & Patisserie - I (Pr) (Fail)	10	2	12				
Food & Beverage Service - I (Pass)	78	35	113				
Food & Beverage Service - I (Fail)	12	2	14				
Food & Beverage Service - I (Pr) (Pass)	86	36	122				
Food & Beverage Service - I (Pr) (Fail)	4	1	5				
Front Office - I (Pass)	79	34	113				
Front Office - I (Fail)	11	3	14				
Housekeeping - I (Pass)	75	33	108				
Housekeeping - I (Fail)	15	4	19				
Room Division Management (practicals) - I (Pass)	79	37	116				
Room Division Management (practicals) - I (Fail)	11	0	11				
Communication Skill - I (english & French) (Pass)	65	30	95				
Communication Skill - I (english & French) (Fail)	25	7	32				
Information Technology (Pass)	57	25	82				
Information Technology (Fail)	33	12	45				
Information Technology (Pass)	83	36	119				
Information Technology (Fail)	7	1	8				
Food Safety & Nutrition (Pass)	51	24	75				
Food Safety & Nutrition (Fail)	39	13	52				
Toppers name							
Name of Student	Marks	Grade					
DESHMUKH ASMITA MANDAR (SAMPADA)	789	A+					
DSOUZA STEVE STANY (FLORA)	767	A+					
KALE MANAS MANGESH (MADHURA)	761	A+					

SR





**INDUSTRIAL TRAINING Bachelor of Science (B.Sc.) in Hospitality Studies Semester III
Examination held in OCTOBER 2023**

SEM III				Grade	Male	Female	Total
	Male	Female	Total	O	3	7	10
Total no of Students	41	18	59	A+	28	9	37
Total no of Students appeared	41	18	59	A	7	1	8
Total no of pass students	40	18	58	B+	2	0	2
Total no of fail students	1	0	1	B	0	0	0
Subject Wise Students				C	0	0	0
Performance Appraisal (Pass)	40	18	58	D	0	1	1
Performance Appraisal (Fail)	1	0	1	F	1	0	1
Presentation Of Report (Pass)	40	18	58	Total	41	18	59
Presentation Of Report (Fail)	1	0	1				
Viva (Pass)	40	18	58				
Viva (Fail)	1	0	1				
Log Book (Pass)	40	18	58				
Log Book (Fail)	1	0	1				
Training Report (Pass)	40	18	58				
Training Report (Fail)	1	0	1				
Toppers name							
Name of Student	Mark s	Grade					
CEMENTWALA LUBAINA YUSUF YASMEEN	975	O					
PAREKH MANASVI BHAVESH MEETA	970	O					
BANGERA KRUPA SHAILESH DIPTI	944	O					

JK





Bachelor of Arts (Culinary Arts) Semester III Examination held in OCTOBER 2023

SEM III

	Male	Female	Total
Total no of Students	30	32	62
Total no of Students appeared	30	32	62
Total no of pass students	21	30	51
Total no of fail students	9	2	11
Subject Wise Students			
Indian And International Ethnic Cuisines (Pass)	28	31	59
Indian And International Ethnic Cuisines (Fail)	2	1	3
Beverage Studies (Pass)	29	30	59
Beverage Studies (Fail)	1	2	3
Indian Ethnic Culinary Arts (quantity) (Pass)	29	32	61
Indian Ethnic Culinary Arts (quantity) (Fail)	1	0	1
Intermediate Culinary Arts - International (Pass)	29	32	61
Intermediate Culinary Arts - International (Fail)	1	0	1
Intermediate Bakery & Confectionery (Pass)	27	32	59
Intermediate Bakery & Confectionery (Fail)	3	0	3
Nutrition & Food Science (Pass)	26	30	56
Nutrition & Food Science (Fail)	4	2	6
Food Cost Controls (Pass)	24	32	56
Food Cost Controls (Fail)	6	0	6
Principals Of Management (Pass)	26	31	57
Principals Of Management (Fail)	4	1	5
Applied Information Technology (Pass)	28	32	60
Applied Information Technology (Fail)	2	0	2
The Practice Of Business Communication (Pass)	29	32	61
The Practice Of Business Communication (Fail)	1	0	1

Grade	Male	Female	Total
O	0	0	0
A+	6	17	23
A	8	8	16
B+	5	5	10
B	2	0	2
C	0	0	0
D	0	0	0
F	9	2	11
Total	30	32	62

Topper name

Name of Student	Marks	Grade
KESARKAR VAIDEHI MANOJ POONAM	893	A+
RAJKOTWALA MARIYA HASANALI TASNEEM	867	A+
PARDESHI ADITI MANOJ ANITA	858	A+

JL

