



Sheila Raheja
Institute of
Hotel Management

Affiliated to the University of Mumbai

ATTENDANCE SHEET OF GRIEVANCE REDESSAL COMMITTEE
MEETING HELD ON 20th JULY 2023

Sr. No.	Name of the Member	Position	Capacity in which representing the Committee	Signature
1.	Mr. Conrad D'souza	Chairperson	Principal	
2	Mr.Selvyn Rodrigues	Member	Senior Faculty Representative	
3	Mrs. Jasmine Reddy	Member	Senior Faculty Representative.	
4	Mr.Nixon Dmello	Member	Senior Faculty Representative	
5	Mr. Manoj Kamble	Member	Senior Faculty Representative	
6	Ms.Tanushka Acharekar	Member	Student Representative	





SRIHM/GRC/2023-24/01

5th July 2023

NOTICE

SUB: GRIEVANCE REDRESSAL COMMITTEE MEETING

The First Meeting of the Grievance Redressal Committee of the college for the Academic Year 2023 - 24 will be held on Thursday 20th July 2023 at 3.30 pm at the 5th Floor 'Library' – Sheila Raheja Institute of Hotel Management– Raheja Education Complex Bandra East to conduct the following business.

AGENDA

1. To read and confirm the minutes of the meeting held on 15th February 2023.
2. To apprise the members about the Grievance Redressal Committee newly inducted Members for Academic Year 2023-2024.
3. To discuss the cases of Grievance received after the last meeting, if any
4. Any other matter with the permission of the chair.

Please make it convenient to attend and participate in the said meeting.


Conrad D'souza
Chairperson





MINUTES OF THE MEETING OF GRIEVANCE REDRESSAL COMMITTEE

The First Meeting of the Grievance Redressal Committee (GRC) of the college for the Academic Year 2023 - 24 will be held on Thursday 20th July 2023 at 3.30 pm at the 5th Floor 'Library' – Sheila Raheja Institute of Hotel Management– Raheja Education Complex Bandra East to conduct the following business.

The following members were present: -

1. Mr. Conrad D'souza
2. Mr. Selvyn Rodrigues
3. Mrs. Jasmine Reddy
4. Mr. Nixon Dmello
5. Mr. Manoj Kamble
6. Ms. Tanushka Archerekar

The quorum for the meeting was present.

Agenda Point no.1

To read and confirm the minutes of the Grievance Redressal Committee (GRC) Meeting held on 15th February 2023.

The Chairperson read the Minutes of the Grievance Redressal Committee (GRC) meeting held on 15th February 2023 and the following resolution was passed.

Resolution No. 1

“Be it and it is hereby resolved that the Minutes of the last Grievance Redressal Committee (GRC) meeting held on 15th February 2023 be confirmed and approved”.

Agenda Point no.2

To apprise the members of the newly inducted Grievance Redressal Committee Members for A.Y. 2023-24

The Chairperson apprised and introduced all the Existing Members to the newly inducted Grievance Redressal Committee Members.





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Agenda Point no.3

To discuss the cases of Grievance received after the last meeting, if any

The Chairperson apprised that since the last meeting there have been no Grievance cases registered by any of the stakeholders

The Chairperson appreciated the fact that there were no Grievance cases

Agenda Point no.4

Any other matter with the permission of the chair.

There being no other matter to be discussed and business to be conducted, the meeting ended by thanking the Members for their presence.


Conrad D'souza
Chairperson

