



B.S.A.C.E.S's
Sheila Raheja Institute of Hotel Management

Raheja Education Complex, Opp. Colgate Ground,
Kher Nagar, Bandra (East), Mumbai-400 051

Tel: Board Line: +91 - 22 - 6196 6666

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SRIHM/IQAC/2021-22/02

8th September 2021


NOTICE

SUB : Internal Quality Assurance Cell (IQAC) Meeting

The second meeting of the Internal Quality Assurance Cell (IQAC) of the college for the Academic Year 2021-22 will be held online on Thursday, 23rd September 2021 at 4.30 pm to conduct the following business.

AGENDA

1. To read and confirm minutes of the last College Internal Quality Assurance Cell (IQAC) meeting held on Online on Thursday 15th July 2021.
2. To introduce the IQAC members for the Academic Year 2021 - 22.
3. To apprise the Members regarding Admission Process, status and update of B.Sc. (Hospitality Studies) and B.A. (Culinary Art) respectively.
4. To apprise the Members regarding updates in Covid-19 guidelines for colleges.
5. To appraise the Members about the Student Council elections for the Academic Year 2021-22.
6. Any other matter with permission of the chair.


Mr. Conrad D'souza
Chairperson





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**MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

The second meeting of the Internal Quality Assurance Cell (IQAC) of the college for the Academic Year 2021-22 was held online on Thursday, 23rd September 2021 at 4.30 pm to conduct the following business: -

The following Members were present Online -

1. Mr. Arvind Tiwari
2. Mr. Mandar Parab
3. Mr. Conrad D'souza
4. Ms. Suchismita Roy
5. Mr. Yogesh Utekar
6. Mr. Selvyn Rodrigues
7. Ms. Madhuri Deshbratar
8. Ms. Reshma Nagarkar
9. Mr. Aniket Dalvi
10. Mr. Sameer Sud
11. Chef Paul Naronha
12. Mr. Delroy Fernandes
13. Ms. Divya Bhatia
14. Ms. Aakarsha Samuel

The quorum for the meeting was present. The Chairperson informed the Members agreed to sign the attendance sheet on meeting in person and when allowed by the Government.

The meeting commenced with Chairperson Conrad D'souza welcoming the members and requesting Ms. Suchismita Roy to proceed with the meeting.

Agenda Point No. 1

To read and confirm minutes of the last College Internal Quality Assurance Cell (IQAC) meeting held on Online on Thursday 15th July 2021.

The IQAC Coordinator read the minutes of the last IQAC meeting held on Online Thursday 15th July 2021. The members found them in accordance with the last minutes of the meeting.

The minutes of the last IQAC meeting were confirmed and approved.

Resolution No. 1 : "Be it and it is hereby RESOLVED THAT the minutes of IQAC meeting held online on Thursday 15th July 2021 are confirmed and approved unanimously by all members."





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Agenda Point No. 2

To introduce the IQAC members for the Academic Year 2021 – 22.

The IQAC coordinator introduced the IQAC members for the Academic Year 2021 – 22.

Internal Quality Assurance Committee 2021-22.		
1	Mr. Arvind Tiwari	Nominee of the society
2	Mr. Mandar Parab	Representative of the Management
3	Mr. Conrad D'souza	Chairperson
4	Ms. Suchismita Roy	IQAC Coordinator
5	Mr. Yogesh Utekar	Teacher
6	Mr. Selvyn Rodrigues	Teacher
7	Ms. Madhuri Deshbratar	Teacher
8	Ms. Reshma Nagarkar	Teacher
9	Mr. Aniket Dalvi	Member (Non-Teaching Staff)
10	Mr. Sameer Sud	Employer (Stakeholder)
11	Chef Paul Naronha	Employer (Stakeholder)
12	Mr. Delroy Fernandes	Student Nominee
13	Ms. Divya Bhatia	Student Nominee
14	Ms. Aakarsha Samuel	Alumini

The Members made a note of the same.





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Agenda Point no. 3

To apprise the Members regarding Admission process, status and update of B.Sc. (Hospitality Studies) and B.A. (Culinary Art) respectively.

The Chairperson Mr. Conrad Dsouza apprised the members that the Online Admission process was a success as admissions to both the programs were duly completed. Students and their parents were counselled and oriented to the programs online through the Zoom platform. The admission team were available at all times to answer queries of students and parents.

A preliminary aptitude test was conducted followed by a video call interview with the Principal. Provisional admission lists were made and intimated to the students via mail. The students were confirmed after completing the due process of admission as per Mumbai University guidelines.

350 students applied for the B.Sc. Hospitality Studies and 180 students applied for the B.A. in Culinary Art. 133 students took admission in the B.Sc. – Hospitality Studies program and 62 students were admitted to the B.A. in Culinary Art.

The Members appreciated the efforts of the staff.

Agenda Point No. 4

To apprise the Members regarding updates in Covid-19 guidelines for colleges.

The Chairperson Mr. Conrad Dsouza apprised the Members that the State Government had not yet permitted physical classes to begin in colleges and hence, all Lectures and practical classes were continuing online.

The Members made a note of the same.

Agenda Point No. 5

To appraise the Members about the Student Council elections for the Academic Year 2021-22.

The Chairperson Mr. Conrad Dsouza apprised the members that that in view of continuing Covid-19 protocol and based on guidelines issued by the UGC and the University of Mumbai, the Student Council elections for the Academic year 2021-22 was conducted online with the Student Council Core Committee assisting the process of election through the Zoom platform.

The elected President of the Student Council for the Academic Year 2021-2022 was Mr. Delroy Fernandes of TYBSc (H.S), the General Secretary was Ms. Divya Bhatia of TYBA (Culinary Art), Vice President was Ms. Roxanne D'souza of SYBA (Culinary Art), Lady Representative was Ms. Greeshma Jestin and Mr. Saurabh Teware as a student representative of the SC/ST Committee.

The Members made a note of the same.





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Agenda Point No.6

Any other matter with permission of the Chair.

The Chairperson Mr. Conrad Dsouza apprised the members that in view of continuing Covid-19 protocol and based on guidelines issued by the UGC and the University of Mumbai, for the second Academic Year in succession the Second Year Hospitality Studies internship is converted into Research Project.

The IQAC Coordinator apprised the members regarding the following:

The Virtual Chef competition "Authentic Flavour of Regional Cuisine of India." named 'ZAIKA' organized by Dr. D Y Patil School of Hospitality and Tourism on 23rd July, 2021, our college students participated in the same.

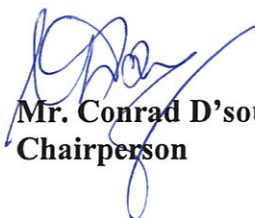
Elocution competition online was organized on 31st July 2021 by DLLE students on occasion of World conservation Day.

Independence Day organized an online event by DLLE students on 15 August 2021.

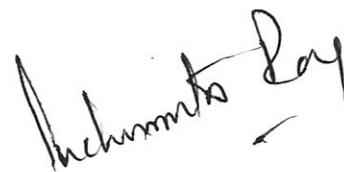
A Workshop on Sugar craft techniques was organized by the college for TYBACA students as part of their curriculum. The workshop was held from 24/08/21 to 27/08/21 at Sheila Raheja Institute of Hotel Management, in Bakery and Confectionery Lab on 6th floor, from 8.30 a.m to 5:00 p.m. 24th and 25th August for batch A and 26th and 27th August for batch B. The Master class was attended by 58 students from B.A. Culinary Art. Chef Bimba Nayak is an entrepreneur and an expert in sugar craft and runs her own venture under the name Cooking Concepts.

The Members praised the efforts of the staff and students.

There being no other matter to be discussed and no further business to be conducted, the meeting ended by thanking the members for their presence.


Mr. Conrad D'souza
Chairperson




Ms. Suchismita Roy
IQAC Coordinator