



B.S.A.C.E.S's
Sheila Raheja Hotel & Catering School

Raheja Education Complex, Opp. Colgate Ground,
Kher Nagar, Bandra (East), Mumbai-400 051

Tel: Board Line: +91 - 22 - 6196 6666

Website: www.srihm.edu.in

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SRIHM/IQAC/2019-20/01

2nd July 2019

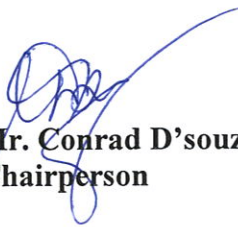
NOTICE

SUB: Internal Quality Assurance Cell (IQAC) Meeting

The first meeting of the Internal Quality Assurance Cell (IQAC) of the college for the Academic Year 2019-20 will be held on Tuesday, 16th July 2019 at 4.30 pm in the Hibiscus Training Restaurant to conduct the following business.

AGENDA

1. To read and confirm the minutes of the last College Internal Quality Assurance Cell (IQAC) meeting held on Tuesday 2nd April 2019.
2. To apprise the Members regarding performance of the college for the Academic Year 2018-19.
3. To apprise the Members about the Constitution and Registration of the Internal Complaints Committee for Prevention of Sexual Harassment of Women at workplace.
4. To apprise the members about the proposed adoption of the revised Vision and Mission of the college to supersede earlier Vision and Mission.
5. To apprise the members about the IQAC initiatives of the Academic Year 2018-19.
6. Any other matter with permission of the chair.


Mr. Conrad D'souza
Chairperson





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**MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

The first meeting of the Internal Quality Assurance Cell (IQAC) of the college for the Academic Year 2019-20 was held on Tuesday, 16th July 2019 at 4:30pm in the Hibiscus Training Restaurant.

The following Members were present: -

1. Mr. Arvind Tiwari
2. Mr. Mandar Parab
3. Mr. Conrad D'souza
4. Ms. Suchismita Roy
5. Mr. Yogesh Utekar
6. Mr. Selvyn Rodrigues
7. Ms. Madhuri Deshbratar
8. Ms. Reshma Nagarkar
9. Mr. Aniket Dalvi
10. Mr. Sameer Sud
11. Chef Paul Noronha
12. Ms. Aakarsha Samuel

The quorum for the meeting was present.

The meeting commenced with Chairperson Mr. Conrad D'souza welcoming the members and requesting IQAC Coordinator Ms. Suchismita Roy to proceed with the meeting.

Agenda Point No. 1

To read and confirm the minutes of the last College Internal Quality Assurance Cell (IQAC) meeting held on Tuesday 2nd April 2019.

The IQAC Coordinator read the minutes of the last IQAC meeting held on Tuesday 2nd April 2019. The members found them in accordance with the last minutes of the meeting.

The minutes of the last IQAC meeting were confirmed and approved.

Resolution No. 1 : "Be it and it is hereby RESOLVED THAT the minutes of the IQAC meeting held on Tuesday 2nd April 2019 are confirmed and approved unanimously by all members."

The Chairperson and IQAC coordinator signed the minutes.





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Agenda Point No. 2

To apprise the Members regarding performance of the college for the Academic Year 2018-19.

The Chairperson Mr. Conrad D'souza presented the performance of the college. The major highlights are as under:

1. Successful completion of Admission process for the Academic Year 2018-19 as under:

- B.Sc. Hospitality Studies: 120 admissions against an intake of 180.
- B.A. Culinary Art: 60 admissions as against an intake of 60 students.
- Associate Degree in Culinary Arts: 0 students as against an intake of 60 students.
- Associate Degree in Hospitality Studies: 0 students as against an intake of 60 students.
- M.Sc. (Hotel & Hospitality Administration): 0 students as against an intake of 60 students.

2. Exam Results:

B.Sc. (Hospitality Studies)

98 students appeared for the B.Sc. Hospitality Studies Semester VI Examinations at the University of Mumbai and 91 students passed. The results of 4 students have been kept in abeyance for submission of Eligibility Documents and 3 students have failed. The overall pass percentage is 96.9%. The breakup of final grades obtained by students is as follows:

Grade	No. of students who obtained the grade
O Grade	29
A+ Grade	45
A Grade	17
Result withheld (RLE, Not declared)	4
Failed	3

3. Placements:

The college is proud to announce an overall 91% placement for the Academic Year 2018-19.

The details of placement are listed below:

Programme	Total no. of students	No. of students who opted out from placement	Students placed	Placements in progress
B.Sc. (HS)	98	29 (Higher studies)	61	8
B.A. (C.A)	26	10 (Higher studies/Entrepreneurial ventures)	13	3





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- Students of Second Year B.Sc. (Hospitality Studies) – Summer Batch are currently in Internship from June 2019 to October 2019.

Highlights of the Year

1. The 'Everest Culinary Challenge' in association with 'Better Kitchen' was held on 7th & 8th September 2018 to celebrate the theme 'The Flavours of India'. Competitions were held as a part of the Culinary Challenge and were keenly contested by our students who received several prizes.
2. Our students participated in the 'Cake-ology Competition' which was held at the World Trade Centre in the month of September 2018 and won several prizes.
3. Prof. Chef Jyotsna Bhosale received the 'Culinary Educator of the Year Award' from Western India Culinary Association in the month of October 2018.
4. The 'Nestle Student of the Year' Competition was organized by Western India Culinary Association in October 2018. The Event witnessed a healthy competition and it was won by our Third Year Culinary Arts student Ms. Rebecca Mathew.
5. Assistant Professor Ms. Madhuri Deshbratar won the 'Housekeeper of the Year Award' in the category 'Excellence in Housekeeping' – Education Sector, presented by 'The Indian Professional Housekeepers Association' in the month of December 2018.
6. The students participated in the 'PANACHE' Competition at Kapol College and won the 'Best College Award' for the Second Year in succession in January 2019.
7. College participated in 'Elements 2019' competition held at ITM IHM Oshiwara and won the 'Best College Trophy' for the fourth year in succession in the month of January 2019.
8. The Dean of Culinary Arts - Chef V.K. Iyer received the 'Bharat Vidya Ratna Award' for the outstanding contribution to and remarkable role played in the field of Education from 'The International Business Council' in February 2019.
9. The college won the overall Champions Award from among the 23 leading Hospitality Colleges in India at 'The WGSMA QUEST 2019' competition organized by the 'Welcome Group Graduate School of Hotel Administration' at Manipal in March 2019.

The Members discussed the performance of the college and concurred that the college is performing well however, greater emphasis should be put on the Faculty Development Programme in the current Academic Year.

Agenda Point No. 3

To apprise the Members about the Constitution and Registration of the Internal Complaints Committee for Prevention of Sexual Harassment of Women at workplace.

The Members were apprised about the constitution of the Internal Complaints Committee as necessitated under Section 4 of The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act 2013. Members were further apprised that the Internal





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Complaints Committee of the College has been registered with The District Women & Children Development Office.

The Members made a note of the same.

Agenda Point No. 4

To apprise the members about the proposed adoption of the revised Vision and Mission of the college to supersede earlier Vision and Mission.

The Chairperson Mr. Conrad D'souza apprised the Members about the proposed adoption of the revised Vision and Mission of the college:

The existing Vision and Mission of the college is as follows:

Vision

To develop into an outstanding institution that will be emulated by many but equalled by none - one that will aspire to be a dependable partner with the hospitality trade by reinventing itself to align with the needs of this dynamic industry, neither compromising on its ethics nor oblivious of its social responsibility.

Mission

We exist to provide our students with quality education which will transform them to realise their full potential. Learning is imparted in all its forms; formal curriculum is coupled with experiential learning and a wide range of activities that will empower our students to thrive within a vibrant environment. We seek to continuously innovate our skills, update our knowledge and motivate ourselves with the challenge of recognising students as unique individuals.

The proposed revised Vision and Mission are as follows:

Vision

"To be the preferred Institution of choice for hospitality education aligning with dynamic needs of the hospitality industry"

Mission

Empower the current generation of hospitality learners to develop into future industry leaders. Create a vibrant learning environment through innovative academic pedagogy.

Craft functional industry partnerships to enhance learner skills and knowledge, thus enabling excellence.





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After discussions and deliberations Members recommended that the proposed adoption of the revised Vision and Mission of the college to supersede earlier Vision and Mission. in the College Development Committee Meeting.

Agenda Point No. 5

To apprise the Members about the IQAC initiatives of the Academic Year 2018-19.

The Chairperson Mr. Conrad Dsouza apprised the members about the following IQAC initiatives of the Academic Year 2018-2019.

The following were the IQAC initiatives that were implemented in the Academic Year 2018-2019.

The following were the IQAC initiatives that were implemented

1. Enrolment for Distance lifelong learning Extension (DLLE)

Agenda Point No. 6

Any other matter with permission of the chair.

The Chairperson Mr. Conrad Dsouza apprised the members about the following:

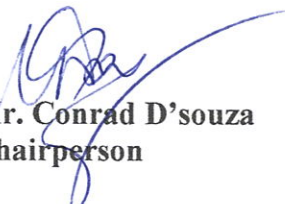
On International Yoga Day a one-day session was conducted by 'The Art of Living Society' for all the staff and students of Sheila Raheja Hotel and Catering School in the month of June 2019.

'Know your Council Day' – An interaction between Student Council and First year students and was held on 4th July 2019.

'Grand Welcome' for First Year Batch 2019-20 was held on 5th July 2019.

The Members praised the efforts of the students and staff.

There being no other matter to be discussed and no further business to be conducted the meeting ended by thanking the members for their presence.


Mr. Conrad D'souza
Chairperson


Ms. Suchismita Roy
IQAC Coordinator

