



B.S.A.C.E.S's
Sheila Raheja Hotel & Catering School

Raheja Education Complex, Opp. Colgate Ground,
Kher Nagar, Bandra (East), Mumbai-400 051

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SRHCS/ SC-ST/2019-20/01

5th June 2019

NOTICE

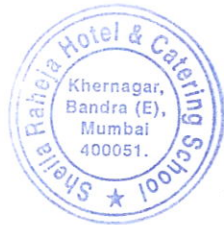
SUB: COLLEGE SC/ST COMMITTEE MEETING

The First Meeting of the College SC/ST Committee for the Academic Year 2019-20 will be held on 18th June 2019 at 4.00 pm at the 5th Floor Library – Sheila Raheja Hotel and Catering School – Raheja Education Complex Bandra East to conduct the following business.

AGENDA:

1. To introduce & welcome new members to the reconstituted SC/ST Committee.
2. To read and confirm the Minutes of the College SC/ ST Committee meeting held on 10th Dcccember 2018.
3. To apprise the members about the Importance, Duties and Responsibilities of SC/ ST Committee as per norms laid down by University Grant Commission & University of Mumbai.
4. To create awareness about the existcncc of the SC-/ST Committee among students and staff.
5. Any other matter with the permission of the Chair.


Conrad D'Souza
Chairman





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MINUTES OF THE MEETING OF THE COLLEGE SC/ST COMMITTEE

The First Meeting of the College SC/ST Committee for the Academic Year 2019-20 was held on 18th June 2019 at 4.00 pm at the 5th Floor Library – Sheila Raheja Hotel & Catering School – Raheja Education Complex Bandra, East to conduct the following business.

The following members were present: -

1. Mr. Conrad D'Souza – Chairman
2. Ms. Madhuri Deshbhratar - Coordinator
3. Mr. Vaibhav Gaikwad – Member
4. Mr. Manoj Kamble – Member
5. Mr. Smitesh Sonone – Member
6. Mr. Aniket Dalvi – Member

The quorum was present for the meeting.

Agenda point No. 1

To introduce & welcome new members to the reconstituted SC/ST Committee.

The Chairperson introduced & welcomed all members.

The SC/ST Coordinator started the meeting with the permission of the chair.

The following members were appointed to the SC/ST committee.

1. Mr. Conrad D'souza – Chairman
2. Ms. Madhuri Deshbhratar - Coordinator
3. Mr. Vaibhav Gaikwad – Member
4. Mr. Manoj Kamble – Member
5. Mr. Smitesh Sonone – Member
6. Mr. Aniket Dalvi - Member





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All members agreed to take up their designated roles and responsibilities to ensure the smooth functioning of the committee.

Agenda point No. 2

To read and confirm the Minutes of the College SC/ ST Committee meeting held on 10th December 2018.

The Coordinator Ms. Madhuri Deshbhratar read the minutes of the meeting held on 10th December 2018 and after the brief discussion the members passed the following resolutions.

Resolution No. 1.

Be it & it is hereby resolved to confirm the minutes of meeting held on 10th December 2018.

Agenda point No. 3

To apprise the members about the Importance, Duties and Responsibilities of SC/ST Committee as per norms laid down by University Grant Commission & University of Mumbai.

Mr. Conrad D'souza apprised all members that the SC/ST committee is a very important committee in the college. He emphasized that it looks after and caters to the underprivileged section of the society. Ms. Madhuri Deshbhratar mentioned how this committee has a direct resemblance of the privileges that our founding fathers have given the less fortunate in our Constitution.

All the members were informed that as per norms laid down by University Grants Commission & University of Mumbai, it is mandatory for institutes to constitute SC/ST committee for the prevention of atrocities.

To apprise the Members about Duties and Responsibilities of SC/ ST Committee as per norms laid down by University Grant Commission & University of Mumbai.

All the members present were explained the guidelines laid down by University Grant Commission & University of Mumbai. After discussion queries were answered by the Chair.

The members made a note of the same.





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Agenda point No. 4

To create awareness about the existence of the SC-/ST Committee among students and staff.

Instructions were given by the Chairman to all committee members to disseminate information about the existence of the committee to all staff and students of the college. Instructions were given to all members to look for guidelines, notices, schemes and information related to conduct of the committee.

Mr. Aniket Dalvi was asked to release a Circular for the benefits of the students. Also to identify eligible students and help them to fill the form for scholarship.

Agenda point No. 5

Any other matter with the permission of the Chair.

Mr. Manoj Kamble suggested that there should be a complaint/suggestion box installed in admin.

Chairman & all members agreed to the above point.

All members of the committee have decided to select SC/ST representatives for the current Academic Year.

As there was no other matter to discuss, the committee members noted down the instructions and the meeting ended with a vote of thanks to the chair.

The next meeting of the SC/ST committee will be held in December 2019.


Conrad D'souza
Chairman

