



SRIHM/ICC/2022-23/01

20th September 2022

NOTICE

SUB: INTERNAL COMPLAINT COMMITTEE (ICC) MEETING

The First Meeting of the Internal Complaint Committee (ICC) of the college for the Academic Year 2022-23 will be held on 23rd September 2022 at 3:30 pm at the 5th Floor Housekeeping Lab 2 – Sheila Raheja Institute of Hotel Management– Raheja Education Complex, Bandra East to conduct the following business:

AGENDA

1. To introduce and welcome the new members to the Internal Complaint Committee (ICC).
2. To read and confirm the Minutes of the Internal Complaint Committee (ICC) meeting held on 13th January 2022.
3. To discuss organising a Self-defence workshop –Krav Maga Global for all girl students and female faculty of SRIHM along with the arrangements, venue and media coverage.
4. Any other matter with the permission of the chair.

Jasmine Reddy
Assistant Professor
PRESIDING OFFICER





**MINUTES OF THE MEETING OF THE INTERNAL COMPLAINT
COMMITTEE (ICC) MEETING HELD ON 23rd SEPTEMBER 2022**

The First Meeting of the Internal Complaint Committee (ICC) of the college for the Academic Year 2022-23 was held on 23rd September 2022 at 3.30 pm at the 5th Floor Housekeeping Lab 2 – Sheila Raheja Institute of Hotel Management– Raheja Education Complex Bandra East.

The following members were present: -

1. Ms. Jasmine Reddy
2. Ms. Shivani Arora
3. Ms. Radha Ambekar
4. Ms. Suchismita Indra Roy
5. Ms. Deepali Darekar
6. Mr. Shivank Rai
7. Mr Aaditya Yadav
- 8 Ms Sharmin Damania

The quorum for the meeting was present.

Ms. Jasmine Reddy was in the Chair.

Ms Reddy started the meeting after welcoming the members present.

Agenda Point no. 1

To introduce and welcome the new members to the Internal Complaint Committee (ICC).

The meeting began with the Presiding Officer introducing the new members of the Internal Complaint Committee (ICC) and welcoming them for the first meeting of the academic year 2022-23.





Agenda Point no. 2

To read and confirm the Minutes of the Internal Complaint Committee (ICC) meeting held on 13th January 2022.

The Presiding Officer read the minutes of the previous meeting and after discussion the following resolution was passed.

Resolution No. 1

Be it and it is hereby resolved that the minutes of the last Internal Complaint Committee (ICC) held on 13th January 2022 be confirmed and approved.

Agenda Point no.3

To discuss organising a Self-defence workshop –Krav Maga Global for all girl students and female faculty of the college along with the arrangements, venue and media coverage.

Ms. Jasmine Reddy apprised the members about the importance of organising a Self-Defence workshop for all female student and faculty and it was decided to conduct the same 26th September 2022 in the auditorium.

It was decided that Ms. Dipika Vaz General Manager and Trainer at Krav Maga Global, will conduct the Self –Defence workshop.

Ms Reddy informed the members that Ms. Vaz is a level 1 certificate holder in Krav Maga from the Yoga Institute of India and has trained in this form of martial art for the past 11 years.

Furthermore, the arrangements and media coverage for the event was discussed and the following was decided:-

1. To book and clean the Auditorium
2. Arrange for audio aid.





3. Tea, Coffee and cookies for Ms. Vaz and her 2 assistants
4. 03 Chocolate boxes as gift hampers for the guests.
5. The Media team will cover the event and post the reels and photographs on the "Raheja_Academia" Instagram page.

The Members made a note of the same.

Agenda Point No.4

Any other matter with permission of the Chair.

The Presiding Officer informed the members that the Annual Report for the Internal Complaint Committee (ICC) 2021-2022 was submitted before 16th December 2022 to The Collector's Office.

The Members made a note of the same.

There being no other matter to be discussed and business to be conducted, the meeting ended by thanking the members for their presence.

Jasmine Reddy
Assistant Professor
PRESIDING OFFICER

