



Sheila Raheja
Institute of
Hotel Management

Affiliated to the University of Mumbai

SRIHM/ SC-ST/2022-23/02

5th January 2023

NOTICE

SUB: COLLEGE SC/ST COMMITTEE MEETING

The Second Meeting of the College SC/ST Committee for the Academic Year 2022-23 will be held on 19th January 2023 at 4.00 pm at the 5th Floor Library – Sheila Raheja Institute of Hotel Management – Raheja Education Complex Bandra, East. to conduct the following business.

AGENDA:

1. To introduce & welcome new members to the reconstituted SC/ST Committee.
2. To read and confirm the minutes of the meeting held on 25th August 2022.
3. To inform students regarding the guidelines about the government benefits such as a MAHADBT & their Implementation of the schemes.
4. To discuss complaints received from the SC/ST students of our college, since the last meeting, if any
5. Any other matter with the permission of the Chair.


Conrad D'souza
Chairman





MINUTES OF THE MEETING OF THE COLLEGE SC/ST COMMITTEE

The Second Meeting of the College SC/ST Committee for the Academic Year 2022-23 was held on 19th January 2023 at 4.00 pm at the 5th Floor Library – Sheila Raheja Institute of Hotel Management – Raheja Education Complex Bandra, East.

The following members were present: -

1. Mr. Conrad D'souza – Chairman
2. Mr. Manoj Kamble – Coordinator
3. Mr. Vaibhav Gaikwad – Member
4. Ms. Deepali Darekar – Head Clerk
5. Mr. Ayush More - SC Student Representative - Student Council
6. Ms. Aboli Jagtap – SC Student Representative
7. Mr. Devesh Karande – SC Student Representative
8. Mr. Snehal Kalat – ST Student Representative

The quorum was present for the meeting.

Agenda point No. 1

To introduce & welcome new members to the reconstituted SC/ST Committee.

The Chairperson introduced & welcomed all members. As Mr. Aniket Dalvi has resigned, his position in the committee has been replaced by Ms. Deepali Darekar.

The SC/ ST Co-coordinator started the meeting with the permission of the chair.

The following members were appointed to the SC/ST committee.

1. Mr. Conrad D'souza – Chairman
2. Mr. Manoj Kamble – Coordinator
3. Mr. Vaibhav Gaikwad – Member
4. Ms. Deepali Darekar – Head Clerk
5. Mr. Ayush More - SC Student Representative - Student Council
6. Ms. Aboli Jagtap – SC Student Representative
7. Mr. Devesh Karande – SC Student Representative
8. Mr. Snehal Kalat – ST Student Representative





All members agreed to take up their designated roles and responsibilities to assure the smooth functioning of the committee.

Agenda point No. 2

To read and confirm the Minutes of the College SC/ ST Committee meeting held on 25th August 2022.

Mr. Manoj Kamble read the minutes of the meeting held on 25th August 2022 and after the brief discussion the members passed the following resolutions.

Resolution No. 1

Be it & it is hereby resolved to confirm the minutes of meeting held on 25th August 2022.

Actions to be taken: Approved minutes to be signed by all the members.

Agenda point No. 3

To inform students regarding the guidelines about the government benefits such as a MAHADBT & their Implementation of the schemes.

Mr. Vaibhav briefed all members of the various schemes available from the State government on MAHADBT portal for the benefit of SC/ST community. The schemes were discussed and queries were answered.

Ms. Deepali briefed all members of the process involved, documentation required and the steps taken by the college in forwarding and processing the benefits of the SC/ST schemes. All Queries were answered.

Chairman asked the committee members to coordinate with administrative staff in finding out the deserving students of the institute and assisting them to avail of the benefits.

It has been decided that students should periodically visit the website link when it's accessible. If they need any assistance or guidance, they are encouraged to get in touch with the college's administrative personnel.

The members made a note of the same.

Agenda point No. 4

To discuss complaints received from the SC/ST students of our college, since the last meeting, if any





It was informed that the SC/ST Committee has not received any complaints related to discrimination experienced by SC/ST students in the college after the last meeting.

Agenda point No. 5

Any other matter with the permission of the Chair.

Ms. Deepali has informed that 7 students have applied for scholarships & students will be in touch if they require any help.

Chairman has congratulate to all members for increased the number of students who applied for the scholarship.

Mr. Ayush has informed committee members regarding queries & status of application procedure of students.

The Chairman asked Mr. Manoj will conduct a session for these all students and inform them about the status of their scholarship and submission of pending documents if any.

Ms. Deepali was asked to coordinate with the accounts section for reimbursement of the scholarship amounts received to the respective students.

As there was no other matter to discuss, the committee members noted down the instructions and the meeting ended with a vote of thanks to the chair.

The next meeting of the SC/ST committee will be held in the next academic year.


Conrad D'souza
Chairman

