

Sheila Raheja Institute of Hotel Management

Raheja Education Complex, Opp. Colgate Ground,
Kher Nagar, Bandra (East), Mumbai-400 051

Tel: Board Line: +91 - 22 - 6196 6666

Website: www.srihm.edu.in

Direct Lines: +91 -22- 6196 6650/51/52

E-mail: principal@srihm.edu.in

Conduct of Examination

Online Internal / External Assessment Examination

F.Y / S.Y / T.Y BSC (Hospitality Studies) / F.Y / S.Y / T.Y B.A (Culinary Arts)

1. It will be an Online Multiple Choice Exam System.
2. The Examination paper link will be sent on the Email ID provided during the registration of Google classroom.
3. Students will receive an email on their registered email ID for the Examination Login one day prior to the Examination.
4. The students will have to notify well in advance to the Examination department in case the Examination link is not received by the student.
5. For any discrepancy contact the Examination department immediately
6. If a student does not login on a schedule exam time the exam portal will not open. For any discrepancy contact the exam department immediately.

EXAM DEPARTMENT CONTACT DETAILS

Mr Selvyn Rodrigues 9821305057

Mr Ashish Mane 9821286454

7. Students will click on the URL link to open the Examination Login portal at the schedule time of exam to complete the initial login process.
8. **Camera enabled device is mandatory** for all Examinations
9. Please note **DO NOT USE APPLE DEVICE** for the exam. The exam portal does not support **APPLE GADGETS** or **IOS** technology.
10. Click on the link mentioned **GO TO TEST**
11. The exam portal will take you through second step of capturing your photograph. Please ensure that you are using a **CAMERA ENABLED GADGET** (Laptop, Desktop, Mobile Phones or Tablets).



12. The test will not begin until the system captures your photograph.
13. **Camera enabled device is mandatory** for all Online Examination.
14. Students can Login through any Android or Windows device through an updated version of **GOOGLE CHROME** only.
15. Once the system captures your photograph you cannot change your device during your exam nor can you exit, close or minimize your exam page, if you do so the system will read you as defaulter and will end the exam.
16. **For the External Semester Examination End Please note the Question paper will be set for 60 marks, Students will have choice of 50 questions of 1.5 marks each ,out of which 40 questions have to be attempted, and you will have a choice to go back and forth to see all the questions. Once you click on your choice of answers for 40 questions the system will go to submit tab. Read each question carefully, click on your choice of answer and move on to next question.**
17. **For Internal Assessment Examination students will solve 20 questions out of 20 question for one mark each, read each question carefully, and click on your choice of answer and move on to next question. Please Note the system does not allow you to revert or go back to your previous question.**
18. Click on to the submit tab to complete your test.
19. Do not exit the page until you get the **THANK YOU** screen.


Exam Committee
Ashish Mane


Chairperson
(Exam Committee)
Selvyn Rodrigues


Principal
Conrad D'Souza

